



Pathfinder Club Basic Staff

CERTIFICATION RECORD CARD

Introduction and Sign Off Record

The Pathfinder Club Basic Staff Curriculum is designed to develop an awareness in leaders of the fundamentals of the Pathfinder Club and to help the Pathfinder Club staff become familiar with the procedures, policies, and resources necessary to start and maintain Pathfinder Club Ministry.

It is not intended that participants will learn how to teach Pathfinders, but rather those basic elements of information necessary for any Pathfinder staff member or leader to fulfill his or her duties in the club.

Participants will attend a training seminar conducted by the conference Pathfinder Club Ministry personnel. This will normally be conducted over one weekend but may, at the discretion of conference personnel, be broken up into smaller segments, if necessary, to suit the needs of the conference. This training includes both seminar lectures and discussion.

It is recommended that each participant own a *Pathfinder Club Handbook*. Additional resources are suggested for each workshop.

Prerequisites

1. Commit to the Youth/Children's Ministry Volunteer Code of Conduct.
2. Be currently approved by your conference's child protection screening verification.

Workshops

Pathfinder Club Ministry—PFAD 001	Signature _____	Date _____
Introduction to Club Organization—PFAD 002	Signature _____	Date _____
Introduction to Club Programming and Planning —PFAD 003	Signature _____	Date _____
Introduction to Club Outreach —PFAD 004	Signature _____	Date _____
Introduction to Basic Drill —PFAD 005	Signature _____	Date _____
Developmental Growth—PYSO 104	Signature _____	Date _____
Introduction to Teaching—EDUC 001	Signature _____	Date _____
Introduction to Medical and Safety—MEDI 100	Signature _____	Date _____

Required Field Work

Create a Portfolio that contains the handouts and your personal notes from the workshops you attend.

Portfolio Review Complete _____
Conference Pathfinder Director/Designee _____ Date _____



Pathfinder Club Director

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The Pathfinder Club Director Certification is designed to develop the skills required to be an effective club director of a Pathfinder Club. Participants will learn leadership skills, the process of building a team and much more.

Following the completion of the workshops the participant must complete the required field work and portfolio review before receiving the certification.

Prerequisites

1. Be at least 18 years old.
2. Commit to the Youth/Children’s Ministry Volunteer Code of Conduct.
3. Be currently approved by your conference’s child protection screening verification.
4. Be a baptized Seventh-day Adventist Christian who loves Jesus and is willing to share this love in both word and deed.
5. Complete the Pathfinder Club Basic Staff Certification.

Workshops

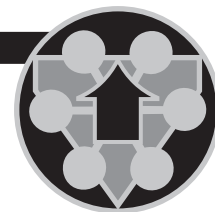
Introduction to Leadership Skills—LEAD 001	Signature _____	Date _____
The Conference and Your Local Church Board—LEAD 122	Signature _____	Date _____
Introduction to Recruiting, Screening and Training Staff—LEAD 150	Signature _____	Date _____
Survey of Camping and Campout Planning—WILD 101	Signature _____	Date _____
Teaching Investiture Achievement: Intent and Organization—EDUC 200	Signature _____	Date _____
Club Finances—FINA 100	Signature _____	Date _____
Introduction to Discipline—PYSO 120	Signature _____	Date _____
Working and Communicating with Parents—PYSO 207	Signature _____	Date _____

Required Field Work

1. Establish a relationship with your Pathfinder coordinator.
2. Have and read the Pathfinder Club Director’s Guide and compile a list of action items for the upcoming Pathfinder year.
3. Create a portfolio that contains the handouts and your notes from the workshops you attended, your Pathfinder calendar, meeting schedules, and other paperwork for the year.

Portfolio Review Complete _____
Conference Pathfinder Director/Designee Date

Upon completion your portfolio will be reviewed and certification pin/certificate awarded by the Conference.



Pathfinder Club Counselor

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The Pathfinder Club Counselor Certification is designed to develop the skills required to be an effective counselor in a Pathfinder Club. Participants will learn leadership skills, the process of building a team, and much more.

Following the completion of the workshops the participant must complete the required field work and portfolio review before receiving the certification.

Prerequisites

1. Be at least 18 years old.
2. Commit to the Youth/Children’s Ministry Volunteer Code of Conduct.
3. Be currently approved by your conference’s child protection screening verification.
4. Be a baptized Seventh-day Adventist Christian who loves Jesus and is willing to share this love in both word and deed.

Workshops

- Pathfinder Club Outreach – PFAD 004 Signature _____ Date _____
- The Pathfinder Club Chain of Command:
The Counselor’s Support Team – PFAD 100 Signature _____ Date _____
- The Counselor’s Responsibilities – PFAD 101 Signature _____ Date _____
- Developmental Growth – PYSO 104 Signature _____ Date _____
- Discipling and Discipline – PYSO 121 Signature _____ Date _____
- The Counselor’s Relationship to the Pathfinder
– PYSO 124 Signature _____ Date _____
- Safety and the Counselor – RCSF 120 Signature _____ Date _____
- Spiritual Applications in Nature – NAOS 120 Signature _____ Date _____

Required Field Work

Create a Portfolio that contains the handouts and your personal notes from the workshops you attend.

Portfolio Review Complete _____
Conference Pathfinder Director/Designee Date

Upon completion your portfolio will be reviewed and certification pin/certificate awarded by the Conference.



Pathfinder Club Instructor

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Pathfinder Club Instructor Certification is designed to develop the skills required to be an effective instructor in a Pathfinder Club. Participants will learn leadership skills, the process of building a team, and much more.

Following the completion of the workshops, the participant must complete the required field work and portfolio review before receiving the certification.

Prerequisites

1. Be at least 18 years old.
2. Commit to the Youth/Children’s Ministry Volunteer Code of Conduct.
3. Be currently approved by your conference’s child protection screening verification.
4. Be a baptized Seventh-day Adventist Christian who loves Jesus and is willing to share this love in both word and deed.
5. Complete the Pathfinder Club Basic Staff Certification.

Workshops

Understanding Teaching Styles—EDUC 002	Signature _____	Date _____
Understanding Learning Styles—EDUC 003	Signature _____	Date _____
Working with Children with Special Needs—EDUC 006	Signature _____	Date _____
Teaching Christian Values—EDUC 150	Signature _____	Date _____
Teaching Investiture Achievement: Intent and Organization—EDUC 200	Signature _____	Date _____
Practical Applications for Teaching Investiture Achievement—EDUC 210	Signature _____	Date _____
Teaching Honors—EDUC 230	Signature _____	Date _____
Introduction to Discipline—PYSO 120	Signature _____	Date _____

Required Field Work

1. Establish a mentoring relationship with an experienced instructor, or even better with a professional teacher. Document the conversations and advice that they share with you over the course of an Pathfinder year.
2. Lead a group of Pathfinders to Investiture.
3. Lead a group of Pathfinders to successful completion of an honor.
4. Create a Portfolio that contains the handouts and your personal notes from the workshops you attend and the mentoring you received. In your portfolio, place copies of your teaching plans and records as you complete requirements 2 and 3.

Portfolio Review Complete _____
 Conference Pathfinder Director/Designee _____ Date _____

Upon completion your portfolio will be reviewed and certification pin/certificate awarded by the Conference.



Pathfinder Club Secretary/Treasurer

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The Pathfinder Club Secretary/Treasurer Certification is designed to assist in the development of skills required to be an effective club secretary/treasurer. Participants will learn what is required by the conference and how to keep club and financial records.

Following the completion of the workshops, the participant must complete the required field work and portfolio review before receiving the certification.

Prerequisites

1. Be at least 18 years old.
2. Commit to the Youth/Children’s Ministry Volunteer Code of Conduct.
3. Be currently approved by your conference’s child protection screening verification.
4. Be a baptized Seventh-day Adventist Christian who loves Jesus and is willing to share this love in both word and deed.
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Workshops

Reports, Records and Merit Systems—PFAD 140	Signature _____	Date _____
Annual Calendar Development—PFAD 141	Signature _____	Date _____
Forms: Health and Medical, Permissions, Volunteer and Vehicle Driver forms—PFAD 142	Signature _____	Date _____
Club Finances—FINA 100	Signature _____	Date _____
Introduction to Budgeting—FINA 101	Signature _____	Date _____
Introduction to Fundraising—FINA 110	Signature _____	Date _____
Practical Communication—CMME 104	Signature _____	Date _____

Required Field Work

1. Establish a working relationship with your Pathfinder director.
2. Read the Pathfinder Club Handbook.
3. Create a Portfolio that contains your notes and activities from the workshops and your paperwork for the year.

Portfolio Review Complete _____
Conference Pathfinder Director/Designee Date

Upon completion your portfolio will be reviewed and certification pin/certificate awarded by the Conference.